

# MINUTES

## Marion Walker Elementary PTO

August 1, 2017

The meeting was called to order by Amanda Grindley at 6:34 p.m.

Pledge of allegiance led by Amanda Grindley

### In attendance

Amanda Grindley	Robin Sweka	Heather Huntsinger	Erin Cernuska	Cynthia Naspinski
Patty Correll	Lindsay Harter	Michelle McConnell	Andrea Harman	

### Treasurer's Report (*Heather Huntsinger*)

- Most teachers informed and used allotment to capacity
- Recommendation is to keep classroom teachers at \$300, support teachers at \$100
- Need to finalize new teacher list. Amanda will get that this week and send to Heather (teacher allocations) and Michelle (W&M)
- Keep field trip allotment at \$12,000
- Gifts and awards: recommends increasing to \$750
  - Motion to approve Treasurer's Report made and approved unanimous
- Fundraising:
  - 5K: is a break-even event. Not intended to be a fundraiser. Potential to grow if held at the same time as fall festival. Discussion had regarding purchase of t-shirts. Possible to use field day shirts as race t-shirts. Keep budget same.
  - Box tops: Keep budget same.
  - Carnival: Keep budget same.
  - Giant Foods: A nice surprise. Keep as line item.
  - Gift Certificates: Do we want to continue it? Shelby isn't doing it this year. Leave as is, but may have movement.
  - Holiday Store: Leave as is.
  - Membership: Increased enrollment may support higher budget projection. Keep as is for now and reevaluate next year.
  - Schwan's: include no projection necessary but requires line item.
  - Interest: include no projection necessary.
  - Student Sales: Keep budget the same.
- Misc: Keep as same.
- Projects:
  - Graduate Tour: remove – no invoice received from school district
  - B-Day recognition: Leave as is
  - Family Reading night: Leave as is.
  - Holiday treat: recommendation to increase to \$750
    - Motion made and unanimous approval
  - Literacy Programs: Leave as is.
  - Mini Thon: Leave as is.
  - Principal account: Amanda to ask Karen for her thoughts
  - SWPBS & School Store:
    - Retitled as SWPBS (School store not needed)
    - Ice Cream Treats – PTO pays for student birthday ice cream treats.
  - AV/Tech: Used full amount as part of \$10K for sound system.
  - Yearbook: ok as is
- Special Projects: Previous purchase was sound system. Leave as is.
- Supplies/Services: Leave all as is.

- Holding Accounts:
  - Principal holding:
  - Library: Keep line item in case it is needed in the future
- Currently have \$37,000 in the treasury.
  - Check for ~\$3,700 written for field trip.
  - New balance roughly \$33,300.

Motion: to approve by Erin Cernuska

Second: Robin Sweka

Vote: Unanimous approval

### Secretary's Report (*Bikem Oskin*)

Bikem will have minutes from May meeting in September for review and approval

### Committee Reports

5K/1mile: Erin Cernuska

Fall festival is Saturday September 23rd, 11-3. Race starts at 10 for 5k (\$15/person), 10:30 for 1 mile (\$10/person).

- Possible radio advertising plus advertising on Facebook (Erin is not on FB, so someone needs promote for her)
- Will need to purchase yard signs
- Possible online registration, but can't pay that way.
- Free t-shirts for first X number of registrations.

Book Distribution: Wendy Thomas

No updates

BOX TOPS: Robin Sweka

- Robin would like a shadow
- Back to school Box Top Contest
- Do we need flier out to students to remind them? - Yes
- Facebook advertisement and inclusion in the newsletter

Winter Carnival: Tonya Januski, Bikem Oskin, Kim Hearn and Danyelle Crouthamel

Need Raffle Chair – Tonya left materials & notes to help new chair

Fall Dance: Robin Sweka

Halloween on Tuesday. Oct. 20<sup>th</sup> (no school that day) or Oct. 27<sup>th</sup>. Both have an away football game. Go with Oct. 27<sup>th</sup> as target date.

Field Day: Kim Hilliker, Megan Kline and Ashley Price

Using shirts for other activities to deplete stockpile

Fundraising: Cynthia Naspinski

Marianna's in the Spring

Catalog in the Fall, delivery by Thanksgiving. One gift catalog plus cookie dough.

Holiday Store: Amanda Fedisson and Amanda Grindley

- 1200 items completed
- Will announce in Newsletter items that are needed.
- Need to track donations or projects coming in more closely

Labels for Education: Jacki Hopkins

No updates

Membership: Amanda Grindley and Ashley Price

Need someone to take over

Scripts-Gift Cards: Shelby Hamilton  
No updates

SUNNY D Labels: Wendy Thomas  
No updates

Tyson A+ Project: Christy Witmer  
No updates

Volunteer Coordinator: Jackie Wynkoop  
Online and paper surveys  
Hoping for more participation now that TB test not required

Ways and Means: Michelle McConnell  
Needs a shadow for this year.

Yearbook: Andrea Harman & Jacki Hopkins

- Will stay the same price, with 2 more pages.
- Need to get the word out on how to get better participation for submitting photos
- Possible volunteers to take photos at events.
- Would like to include on volunteer survey to see if people could get more event candid photos.

#### **Principal's Report: Mrs. Krisch**

- Unable to attend meeting due to previous commitment
- Excited to work with our PTO
- AG to meet on August 8th – any suggestions / topics for discussion?

#### **Teacher Rep.: Patty Correll**

No updates

#### **Old Business**

Reading Counts Lab Open – Tuesdays 6:30-7:30  
Parent Council Meeting Report

#### **New Business**

Bricks (Mayes Memorial):

- Misspelled name - Louise Knepper spelled "Louis"
- Bricks for Mrs. Shawley & Mrs. Yontosh
- Need contact information from Tara to get bricks done

Fall Fest Updates (Patty Correll)

- Contact Patty if you want a booth.
- \$25/table for selling crafts
- Kids craft table are free (no cost)
- PTO doing baked goods and/or drinks
  - Cookies and bottled water

Meeting & Event Dates 2017-2018 School Year

- Meetings held from 6:30-7:30

## Committee Chairs needed for 2017-2018

### Kindergarten Camp – August 17th

- “Goody Bags” for each attendee (~80 student registered)
- Will contain Welcome Packet explaining PTO
- ~10-15 will be marked to win prizes (Field Day T-Shirts)
- Ice cream courtesy of the PTO – (where to purchase?)

### Ways to increase membership?

- Offer a small craft during child care hours if you come to PTO
- Have current committee chairs write a few sentences about their job and specify estimated time commitment.
- First meeting of the year would be for introductions and discussion of PTO ... not a regular meeting.
  - Will help get new members acquainted with PTO, members and activities

### Newsletter Suggestions

- Will be sent during 1st week of every month
- Need info LAST WEEK OF MONTH to make it into publication
- Pick PTO designated color for handouts

Next meeting will be September 13, 2017 at 6:30 p.m. at Marion Walker Elementary School Library

*Submitted by Bikem Oskin*