

# BELLEFONTE AREA SCHOOL DISTRICT 2020-2021 BUDGET CALENDAR



## September 2019

9/01/19 - PDE publishes the 2020-2021 base index (2.6%)

9/30/19 - PDE notifies school districts of their 2020-2021 adjusted index (3.3%)

## October 2019

10/31/19 - Annual Financial Report (AFR) due to PDE for 2018-19

## November 2019

11/05/19 - General Elections

11/06/19 - Board Meeting

11/19/19 - Board Meeting - Budget timeline review with board

## December 2019

12/03/19 - Board Meeting - Review of 5 year financial plan

12/15/19 - Deadline to certify to PDE the amount of Sterling Act tax credits

12/31/19 - Deadline to notify property owners of the homestead/farmstead exclusion program

## January 2020

1/07/20 - Board Meeting - School board may adopt a resolution not to raise taxes above the index or make proposed preliminary budget available for public inspection

1/14/20 - Copy of resolution must be sent to PDE (if necessary)

1/17/20 - Maintenance/Capital Improvement requests to Physical Plant (priority order)

1/19/20 - Public notice of intent to adopt preliminary budget (if no resolution)

1/21/20 - Board Meeting - School board adopts preliminary budget proposal (if no resolution)

1/24/20 - PDE will notify district whether their rates are less than index

1/31/20 - Evaluated Physical Plant Requests returned to buildings

## February 2020

2/03/20 - 2020-2021 budget packet to principals & administrators

2/03/20 - Master bid lists sent to buildings

2/03/20 - District submits information to PDE on tax increases on PDE form 2028

2/11/20 - Board Meeting

2/06/20 - Publish notice of intent to file for exceptions with Court of Common Pleas/PDE

2/13/20 - School districts must seek PDE approval for exceptions

2/25/20 - Board Meeting -

2/24/20 - Building/Department budgets - Due to Business Office

2/28/20 - Staff Salary and Fringe Benefit Projections due

2/28/20 - Bid requests from buildings - Due to Business Office

# BELLEFONTE AREA SCHOOL DISTRICT 2020-2021 BUDGET CALENDAR



## March 2020

- 3/01/20 - Deadline for homeowners to file a homestead application
- 3/04/20 - PDE rule on exceptions
- 3/06/20 - Draft of detailed budgets to principals/administrators for review
- 3/10/20 - Board Meeting
- 3/22/20 - Public advertising for bids
- 3/24/20 - Board Meeting - First Review of budget
- 3/25/20 - Public advertising for bids
- 3/31/20 - County Assessor notifies owner of approval or denial of homestead/farmstead application

## April 2020

- 4/01/20 - Public advertising for bids
- 4/07/20 - Board Meeting - Second Review of budget
- 4/15/20 - Secretary of the Budget certifies the amount of revenue in the Property Tax Relief Fund
- 4/20/20 - Secretary of the Budget notifies PDE whether it is authorized to provide school districts with property tax reduction allocations
- 4/21/20 - Board Meeting - Third Review of budget
- 4/22/20 - Bid opening in the Business Office
- 4/28/20 - PA Primary Elections
- 4/29/20 - Completed bids returned to building/principal for review

## May 2020

- 5/01/20 - County Assessor will provide school district with a certified homestead/farmstead report
- 5/01/20 - PDE will notify districts of their state allocation of property tax reduction funding, if available
- 5/08/20 - Reviewed bids returned to Business Office
- 5/12/20 - Board Meeting - Adoption of 2020-2021 proposed final budget
- 5/26/20 - Board Meeting - Review of Proposed Final Budget & award bids for 2020-2021
- 5/30/20 - Board may reject, by resolution, property tax reduction allocation, if available
- 5/31/20 - District must mail Certification of Use of PDE-2028 to Dept. of Education
- 5/31/20 - Public notice of intent to adopt the 2020-2021 final budget

## June 2020

- 6/01/20 - Proposed final budget available for public inspection on PDE-2028
- 6/04/20 - District must submit a copy of resolution to PDE if it is rejecting property tax reduction allocation
- 6/16/20 - Board Meeting - Final Adoption of 2020-2021 budget and tax levy set
- 6/30/20 - Board Meeting - School board must adopt a resolution authorizing the collection and payment of property taxes in installments & implementation of homestead/farmstead exclusion

## July 2020

- 7/14/20 - Board Meeting
- 7/15/20 - District must submit 2020-2021 final budget to Department of Education on PDE-2028